

**PURISSIMA HILLS WATER DISTRICT
MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS**

July 9, 2025 Minutes

1. OPENING

A. Call to Order

The regular meeting of the Purissima Hills Water District was called to order by President Glassman at 6:00 PM.

B. Establishment of Quorum

Present: President Glassman, Vice President Holtz, and Director Jordan.

Staff Present: Joubin Pakpour, District Engineer, Pakpour Consulting Group; Catherine Groves, District Counsel, Hanson Bridgett; Tammy Rudock, Interim General Manager; Erik Walter, Operations Superintendent; Samantha Vu, Administrative Services Supervisor; and Cory Burkett, Water Resources Specialist/Finance.

2. COMMENTS FROM THE PUBLIC None

3. CLOSED SESSION:

CONFERENCE WITH LABOR NEGOTIATOR

Agency Designated Representatives: Anand Ranganathan and Essy Stone

Unrepresented Employee: Interim General Manager

Pursuant to Government Code Section 54957.6

No action to report from the closed session. President Glassman announced that item 5C will be removed from the agenda.

4. CONSENT CALENDAR

The Board had questions regarding the Task Orders for item 4C. Director Ranganathan moved to approve the Consent Calendar except for item 4C, which will be brought back at the next Board Meeting. President Glassman seconded the motion. Voice vote: 5-0 – Motion passed unanimously.

5. REGULAR BUSINESS

A. Receive Progress Report for FYE June 30, 2024, Financial Audit and Completion Schedule

District Auditor Chris Brown reported the audit is nearly complete, with final work pending on capital assets and capital improvement projects. Delays were due to a late start and key staff turnover. The Board will hold a Special Board Meeting to accept the audit.

The Board revisited Item 4C from the Consent Calendar. District Engineer Joubin Pakpour noted that one task order pertains to Rate Study support and will be provided on an as-needed basis.

Director Ranganathan moved to approve the full Consent Calendar. Vice President Holtz seconded the motion. Voice vote: 5-0 – Motion passed unanimously.

B. Overview Presentations by BAWSCA, EKI, and Staff on the Proposed Water Supply Agreement Amendment and Tier 2 Drought Response Plan

Danielle McPherson (BAWSCA) presented the updated Tier 2 Plan and WSA Amendments, outlining the impacts on PHWD. Andree Lee (EKI) and Water Resource Specialist Burkett presented the Evaluation of the Proposed Water Supply Amendment, outlining the benefits of water cutbacks and the next potential steps for water supply planning. Director Stone commended Cory for her strong advocacy on behalf of the District.

6. FINANCIAL REPORTS

Will be presented at the August Board Meeting.

7. STAFF REPORTS

Will be presented at the August Board Meeting.

8. ENGINEER'S REPORT

District Engineer Pakpour provided an overview of the report. A Board discussion followed.

9. DIRECTOR'S REPORT

President Glassman announced that the Water Supply Project committee held their last meeting on July 7, 2025, and has since been disbanded. The only active ad hoc committees are the Bond Finance Committee and the GM Recruitment Committee. Any additional committees will be considered by the Board as needed.


Director Jordan had a report handout regarding discussions with SFPUC to share with the Board.

10. AGENDA ITEMS FOR JULY 9, 2025

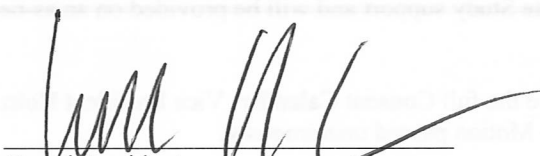
- ▶ Audit
- ▶ WSA – Tier 2
- ▶ Gann Appropriations Limit

11. ADJOURNMENT

The meeting was adjourned at 8:33 pm.


District Secretary

Approved:


Board President